



Key Points to Keep In Mind as You Begin

GETTING STARTED

- ✔ Appoint a Z-HOPE Program Chair and a committee to coordinate chapter implementation.
- ✔ Establish a chapter/ zeta auxiliary goal minimum for Z-HOPE Programs to be conducted in the fiscal year.
- ✔ Determine the category and category requirements of your chapter/zeta auxiliary
 - **1-4 members** / must complete 2 programs annually/ 2 Zetas/Zeta Auxiliary members must be in attendance
 - **5-25 members**/ must complete 3 programs annually/ 4 Zetas/Zeta Auxiliary members must be in attendance
 - **26-50 members**/ must complete 5 programs annually/ 4 Zetas/Zeta Auxiliary members must be in attendance
 - **51 + members**/ must complete 7 programs annually/ 4 Zetas/Zeta Auxiliary members must be in attendance
- ✔ Develop a fiscal year calendar of Z-HOPE Programs to be executed and coordinate with appropriate community partners if applicable.

REMINDERS TO STAY ON TRACK

- ✔ Only activities with at least **20 persons** (non-members) in attendance **will be counted** in the competition for all activities in the Z-HOPE™ Manual unless otherwise specified by National Headquarters, Regional, or State.
- ✔ All programs in the Z-HOPE™ Manual are worth **25 base points**. Bonus points offered by National Headquarters, Regional, or State Initiatives will be added to the 25 base points unless otherwise specified.

Z-HOPE REPORTING

- ✔ Send in **ALL** matrices and reporting forms to your **State Z-HOPE Coordinator**, even those with less than 20 in attendance. We need to know if chapters are having consistent difficulty, so we can provide assistance.
- ✔ Always report in the name of the group (**Zeta Amicae, Zeta Archonette, Zeta Amicette, and Zeta Pearlette**), the classification "**Zeta Youth, and or Zeta Youth Group**" will not be recognized.
- ✔ Always submit all requested reporting information to your State Z-HOPE Coordinator no later than the program deadline.
- ✔ Always retain a copy of all reporting information for your chapter/zeta auxiliary records.

Z-HOPE RECOGNITION & AWARDS

- ✔ You may use any program provided in the Z-HOPE™ manual to count in chapter/zeta auxiliary recognition.
- ✔ Only activities from the Z-HOPE™ manuals are eligible for recognition and competition.
- ✔ Competition will be within each chapter size category.
- ✔ **Z-HOPE Recognition**: Chapter/Zeta Auxiliary meet minimum national requirement for completion of Z-HOPE programs
- ✔ **Z-HOPE Awards**: Chapter/Zeta Auxiliary that exceeds minimum national requirements for completion of Z-HOPE programs will be in contention for competition.
- ✔ Chapters/Zeta Auxiliaries will only receive **75 points** when they complete (**Mind, Body, & Spirit**) across a single population (Ex. Women) on the **same day**.
- ✔ Chapters and Zeta Auxiliaries will receive Z-HOPE Recognition and Z-HOPE Awards at Boulez, Regional, and State Conferences.